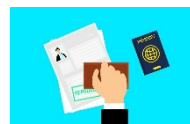


# Documents required for Training Employment Pass

You need these documents to apply for a Training Employment Pass:



- Copy of your Passport detail page
- Detailed training programme stating the objective, type of training, location, duration of training.
- Educational documents. If you have yet to complete the course, submit a letter from the educational institution stating that you are currently pursuing the course in the school.

You need additional documents for the following:

If you have	You need
Qualifications from <b>India</b>	Full set of transcripts or marksheets, indicating the college the candidate attended.
Qualifications from <b>China</b>	<p>Verification proof for diploma and above qualifications from any of these sources:</p> <ul style="list-style-type: none"> <li>• For <b>diploma</b>: An Online Verification Report of Higher Education Qualification Certificate from <a href="#">China Higher Education Student Information Career Center (CHSI)</a></li> <li>• For <b>degree and above</b>: <a href="#">China Academic Degrees &amp; Graduate Education Information</a></li> <li>• Global verification agency, e.g. <a href="#">Dataflow</a>, <a href="#">Risk Management Intelligence (RMI)</a></li> </ul> <p><b>Note:</b> We do not accept education certificates certified by a notary public as a form of verification proof.</p>
Qualification from institutions that are not listed in the application form	<p>Verification proof for diploma and above qualifications from any of these sources:</p> <ul style="list-style-type: none"> <li>• Global verification agency, e.g. <a href="#">Dataflow</a> and <a href="#">Risk Management Intelligence (RMI)</a></li> <li>• If the verification agency or educational institute has an online instant verification portal, you can submit the <b>screenshot</b> and <b>web page address</b> showing the verification result.</li> </ul>
Training attachments as part of degree or diploma programme	Support letters from the educational institution stating that the training is part of the programme.

We may ask for other documents when we review your application. For non-English documents, you must submit the original document and an English translation. The translation can be done by a translation service provider.